

Executive Decisions to be taken – July 2014

DECISION MAKER CABINET				
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
31 July 2014	B&PF	West Mercia Youth Justice Plan		Children's Wellbeing / Director for Children's Wellbeing
31 July 2014	KEY	Better Care Fund	Health & Wellbeing – Councillor GJ Powell	Adults Wellbeing / Jacky Edwards
31 July 2014	Non Key	Budget Monitoring Report <i>To report the financial position of the Council for both Revenue and Capital</i>	Corporate Strategy & Finance – Councillor AW Johnson, Leader of the Council	Economy, Communities & Corporate / Peter Robinson
31 July	Non key	Herefordshire Safeguarding Children Board Business Plan <i>To note, consider and comment on Herefordshire Safeguarding Children Board's assessment of safeguarding in Herefordshire, and its own effectiveness to enable it to undertake its governance role with regard to the Board</i>		Children's Wellbeing / Herefordshire Safeguarding Children and Adult Board Business Unit
31 July	Non Key	Quarterly Performance Report <i>To review performance</i>		Economy, Communities and Corporate - Richard Ball
31 July 2014	Non key	Local Enterprise Partnership <i>To agree delegation of executive functions to a joint executive committee</i>		ECC Assistant Director, Governance
31 July	KEY	Hoople <i>To consider the future approach to the commissioning of services provided by Hoople.</i>		Economy, Communities & Corporate

DECISION MAKER CABINET MEMBER CONTRACTS & ASSETS COUNCILLOR H BRAMER			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
28 July 14	KEY	Enterprise Zone Infrastructure Programme <i>To seek Cabinet Member approval for £1.1m capital expenditure at Hereford Enterprise Zone the next phase of the existing approved £5m allocation.</i>	Economy, Communities & Corporate / Nick Webster
DECISION MAKER CABINET MEMBER CORPORATE SERVICES COUNCILLOR PM MORGAN			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
TBC w/c 11 Aug 2014	Non Key	Review of Gypsy and Traveller Policy <i>To consider implementing new policy</i>	Economy, Communities & Corporate / Claire Corfield
DECISION MAKER CABINET MEMBER CORPORATE STRATEGY & FINANCE: COUNCILLOR AW JOHNSON, LEADER OF THE COUNCIL			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
TBC July	Non Key	Crowd Funding Allocation <i>To approve the allocation of Council finance to a peer-to-peer funding scheme via a "Crowd Funding" mechanism; and to approve to undertake a process to source a preferred supplier of this scheme</i>	Economy, Communities and Corporate / Nick Webster
25 July 2014	KEY	Hereford United Football Club (1939) Ltd <i>To consider termination of leases in relation to the Hereford United Football Club ground and ends in accordance with lease terms.</i>	Economy, Communities and Corporate / Tony Featherstone & Donna Burgess
DECISION MAKER CABINET MEMBER HEALTH & WELLBEING COUNCILLOR GJ POWELL			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
July 2014	Non Key	Housing related support service contract <i>To approve the recommendations for the future of the housing related support service contract</i>	Adults Wellbeing / Richard Gabb

TBC	Non Key	Rose Garden – Extra Care Support Service <i>To seek approval to waiver the existing service whilst re-procurement exercise is ongoing</i>	Adults Wellbeing / Richard Gabb
TBC	Non Key	Harling Court – Housing Support Services <i>To seek approval to waiver the existing service whilst re-procurement exercise is ongoing</i>	Adults Wellbeing / Richard Gabb
TBC	Non Key	Herefordshire Local Housing Market Assessment – 2012 Update <i>To update Members on the updated strategic housing needs assessment across Herefordshire</i>	Adults Wellbeing / Jane Thomas
TBC	Non Key	Local Investment Delivery Plan Update <i>To update Members on the delivery plan required to inform the Homes and Communities Agency (HCA) to support bids for housing development.</i>	Adults Wellbeing / Jane Thomas
TBC	Non Key	Affordable housing Programme 2014-2016 <i>To outline the programme of delivery of affordable housing</i>	Adults Wellbeing / Jane Thomas
TBC	Non Key	Homelessness Prevention Strategy <i>To set out the Local Authority's plans for the prevention of homelessness</i>	Adults Wellbeing / Jane Thomas
TBC	Non Key	Supplementary Planning Document (SPD) Technical Data – Update April 2014 <i>To provide the affordable levels for negotiating with private developments</i>	Adults Wellbeing / Jane Thomas
TBC	Non Key	Provision of fully adapted bungalow for a vulnerable adult (Learning Disabilities) <i>To ask for additional grant funding to enable the development of a purpose built bungalow to proceed.</i>	Adults Wellbeing / Jane Thomas
TBC	Non Key	Herefordshire Market Position Statement for Adult Wellbeing <i>To seek approval of the Herefordshire Market Position Statement for Adult Wellbeing</i>	Adults Wellbeing / Alison Clay, Commissioning Officer

**DECISION MAKER
CABINET MEMBER INFRASTRUCTURE
COUNCILLOR PD PRICE**

Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
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24 July 2014	B&PF	Local Transport Plan 4 <i>To approve the draft Local Transport Plan for consultation</i>	Economy, Communities & Corporate / Steve Burgess
TBC	KEY	Solar PV Procurement <i>To seek authorisation to award the completed OJEU procurement framework for Solar PV panels and to commence this invest to save project.</i>	Economy, Communities & Corporate / Ben Boswell
End July / beg Aug	KEY	LED Street Lighting <i>To seek authorisation for the LED street lighting project which includes the direct replacement of 8944 street lights to LED and the replacement of 2926 old street lighting columns that are considered a risk.</i> <i>This is an invest to save project within the BBLP 2014/15 annual plan.</i>	Economy, Communities & Corporate / Ben Boswell

**DECISION MAKER
CABINET MEMBER TRANSPORT & ROADS:
COUNCILLOR P RONE**

Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker

**DECISION MAKER
CABINET MEMBER YOUNG PEOPLE & CHILDREN'S WELLBEING:
COUNCILLOR JW MILLAR**

Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
3 July 2014	Non Key	The use of Pupil Premium for LAC <i>Decision on top slice of Pupil Premium for LAC to allow targeted intervention controlled by the Virtual Head for LAC</i>	Children's Wellbeing / Steve Laycock
17 July 2014	Non key	Policy on Children who cannot attend school for medical reasons <i>To approve the policy</i>	Children's Wellbeing Les Knight
24 July 2014	Non Key	High Needs Tariff Funding <i>To seek support of the Cabinet Member for Young People and Children's Wellbeing on high needs arrangements and funding to implement the final recommendations of the School Forum's Budget Working Group and the Top up Tariff Development Group,</i>	Children's Wellbeing / Malcolm Green

31 July 2014	Non Key	Families First Programme Update and approval of Grant Funding Scheme for new projects to support families <i>To approve Families First Grant Scheme and receive Families First Programme update</i>	Children's Wellbeing / Philippa Granthier
TBC	Non Key	New Horizons - Post 19 Learners with Learning Difficulties and or Disabilities Pilot Project Report <i>To give an update on the small pilot for further education, independent living and therapeutic services for young people aged 19-25 who have learning difficulties and disabilities of a profound, multiple or severely complex nature, which commenced on 1 October 2013. As resolved by cabinet on 19th September 2013.</i> <i>For the Cabinet Member for Children's Wellbeing to review and agree to the recommendations in the report including that the pilot project continues. As resolved by cabinet on 19th September 2013.</i>	Children's Wellbeing / Alexia Heath

Other Meetings – July 2014

DECISION MAKER COUNCIL				
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
Council 18 July 2014	B&PF	Community Safety Strategy		Environment, Communities & Corporate / Sustainable Communities Manager
Council 18 July 2014	N/A	Ross-on-Wye Community Governance <i>To make recommendations regarding the governance of the Ross-on-Wye Town Council and Ross-on-Wye Rural Council areas</i>		Economy, Communities & Corporate / Bill Norman
Council 18 July 2014	Non Key	ANNUAL REPORTS TO COUNCIL: Report of Executive Decisions taken under the Urgency Provisions		Economy, Communities & Corporate / Annie Brookes ab1@herefordshire.gov.uk
Council 18 July 2014	Non Key	Report of the Audit and Governance Committee		Economy, Communities & Corporate / Heather Donaldson hdonaldson@herefordshire.gov.uk
Council 18 July 2014	Non Key	Report of General Overview and Scrutiny Committee		Economy, Communities & Corporate / Gemma Dean gdean@herefordshire.gov.uk

Council 18 July 2014	Non Key	Report of Health and Social Care Overview and Scrutiny Committee		Economy, Communities & Corporate / Gemma Dean gdean@herefordshire.gov.uk
Council 18 July 2014	Non Key	Report of the Planning Committee		Economy, Communities & Corporate / Tim Brown tbrown@herefordshire.gov.uk
Council 18 July 2014	Non Key	Report of the Regulatory Committee		Economy, Communities & Corporate / Tim Brown tbrown@herefordshire.gov.uk
Council 18 July 2014	Non Key	Chief Executive Scheme of Delegation		Economy, Communities & Corporate / Annie Brookes
Council 18 July 2014	Non Key	Hereford and Worcester Fire and Rescue Authority Report	External Report	

Executive Rolling Programme: **August 2014**

Executive Decisions to be taken – August 2014

DECISION MAKER CABINET				
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker

DECISION MAKER CABINET MEMBER CORPORATE SERVICES COUNCILLOR PM MORGAN				
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker	
8 Aug 2014	KEY	Transfer of Devolved Services and Assets <i>To approve transfer of services and assets to Town Councils and parameters for second phase of delegated services</i>	Economy, Communities and Corporate / Nina Bridges	

DECISION MAKER CABINET MEMBER HEALTH & WELLBEING COUNCILLOR GJ POWELL				
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker	
13 August	KEY	Waterfields Contract <i>To re-let the contract for Waterfields</i>	Adults Wellbeing / Helen Coombes	
20 August 2014	KEY	Herefordshire Domestic Violence and Abuse Support Service Contract <i>To seek approval to re-commission the service</i>	Adults Wellbeing / Richard Gabb	

Executive Rolling Programme: **September 2014**

Executive Decisions to be taken – 11 September 2014

DECISION MAKER CABINET				
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
11 Sept 2014	Non Key	Public Health Annual Report	Health & Wellbeing – Councillor GJ Powell	Public Health / Elizabeth Shassere
11 Sept 2014	Non Key	Herefordshire Safeguarding Boards: Annual Safeguarding Assurance Report <i>To inform Cabinet of the Safeguarding Boards' assessment of safeguarding in Herefordshire and of their own effectiveness.</i>	Young People and Children's Wellbeing / Councillor J Millar	Children's Wellbeing / Andy Churcher, HSAB/HSCB Business Manager
11 Sept 2014	KEY	Better Care Fund	Health & Wellbeing – Councillor GJ Powell	Adults Wellbeing / Jacky Edwards
11 Sept 2014	KEY	Care Act <i>To consider the impacts of the Care Act and to agree actions for implementation</i>		Adults Wellbeing / Alison Hotchen Care Act Project Manager
11 Sept 2014	KEY	Revenues and Benefits Service <i>To consider options for the service delivery model for Revenues and Benefits</i>	Corporate Strategy & Finance / Councillor AW Johnson, Leader of the Council	Economy, Communities & Corporate / Peter Robinson
11 Sept 2014	KEY	Future option for delivery of Asset Management and Property Services <i>To provide options around the sustainable delivery of Asset Management and Property Services, and to consider the proposal for participation in a joint property vehicle with Worcestershire</i>		Economy, Communities & Corporate / Tony Featherstone
11 September 2014	KEY	Social Care Case Management Tool Review 2014 <i>A review of the Social Care Case Management Tool (Frameworki) is required to assure Herefordshire Council that it is able to support the Adult and Children's Wellbeing directorates in accommodating legislative requirements for 2015 – 2016.</i>		Adult Wellbeing; Helen Coombes (Frameworki Strategic Business Owner)
11 September	Non Key	Herefordshire Safeguarding Adult Board Business Plan <i>To note, consider and comment on Herefordshire</i>		Adults Wellbeing / Herefordshire Safeguarding Children and Adult Board Business Unit

		Safeguarding Adult Board's assessment of safeguarding in Herefordshire, and its own effectiveness to enable it to undertake its governance role with regard to the Board		
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DECISION MAKER CABINET MEMBER CONTRACTS & ASSETS COUNCILLOR H BRAMER			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
1 September 2014	KEY	Catering Service Contract Let <i>To approve the contract let of catering services</i>	Economy, Communities & Corporate / Paul Nicholas

DECISION MAKER CABINET MEMBER CORPORATE STRATEGY & FINANCE: COUNCILLOR AW JOHNSON, LEADER OF THE COUNCIL			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
4 Sept 2014	KEY	Renewal of Herefordshire Council Insurance Policies <i>To Approve insurance arrangements following retender</i>	Economy, Communities & Corporate / Malcolm Green

DECISION MAKER CABINET MEMBER HEALTH & WELLBEING COUNCILLOR GJ POWELL			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
2 September 2014	KEY	Procurement & Award of new Public Health Contract (Sexual Health) <i>To secure approval to start the procurement process and obtain delegated approval for contract award</i>	Adults Wellbeing / Helen Coombes
2 September 2014	KEY	Procurement & Award of new Public Health Contract (Drugs & Alcohol) <i>To secure approval to start the procurement process and obtain delegated approval for contract award</i>	Adults Wellbeing / Helen Coombes

2 September 2014	KEY	Procurement & Award of new Public Health Contract (Child Health) <i>To secure approval to start the procurement process and obtain delegated approval for contract award</i>	Adults Wellbeing / Helen Coombes
2 September 2014	KEY	Procurement & Award of new Public Health Contracts (Healthy Living) <i>To secure approval to start the procurement process and obtain delegated approval for contract award</i>	Adults Wellbeing / Helen Coombes

DECISION MAKER CABINET MEMBER INFRASTRUCTURE COUNCILLOR PD PRICE			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
1 September 2014	KEY	Balfour Beatty Living Places Public Realm Annual Plan <i>To delegate the approval of the Annual Plan for the Public Realm Services Contract with Balfour Beatty Living Place to the Council's representatives on the Strategic Partnering Board (SPB)</i>	Economy Communities & Corporate / Clive Hall, Head of Highways & Community Services

DECISION MAKER CABINET MEMBER YOUNG PEOPLE & CHILDREN'S WELLBEING: COUNCILLOR JW MILLAR			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
TBC September	Non Key	Nursery Education Funding Policy <i>To approve the policy for Nursery Education Funding (NEF)</i>	Children's Wellbeing / Andy Hough

Other Meetings – September 2014

DECISION MAKER COUNCIL				
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
26 September 2014		Review of Polling Districts, Polling Places and Polling		Environment, Communities & Corporate / Electoral

		Stations		Registration Officer
26 September 2014	B&PF	West Mercia Youth Justice Plan		Children's Wellbeing / Director for Children's Wellbeing
26 September 2014	B&PF	Review of Gambling Act Policy To consider implementing new policy		Economy, Communities & Corporate / Claire Corfield clcorfield@herefordshire.gov.uk
26 September 2014		Review of Licensing Act Policy To consider implementing new policy		Economy, Communities & Corporate / Claire Corfield N/A clcorfield@herefordshire.gov.uk
26 September 2014		Introduction of a Sex Establishment Policy To consider implementing new policy		Economy, Communities & Corporate / Claire Corfield clcorfield@herefordshire.gov.uk

AUDIT & GOVERNANCE COMMITTEE			
Meeting Date	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information
	External Audit Findings Report		
	Statement of Accounts		

Executive Rolling Programme: **October 2014**

Executive Decisions to be taken – October 2014

DECISION MAKER CABINET				
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
9 October 2014	B&PF	Corporate Plan		Organisation Development Team / Programme Assistant Director
9 October 2014	Non Key	Budget Monitoring Report <i>To report the financial position of the Council for both Revenue and Capital</i>	Corporate Strategy & Finance – Councillor AW Johnson, Leader of the Council	Economy, Communities & Corporate / Peter Robinson
9 October 2014	KEY	Strategic Plan for Education <i>To set out the Local Authorities approach to educational improvement</i>	Young People & Children's Wellbeing	Children's Wellbeing / Chris Baird

DECISION MAKER CABINET MEMBER INFRASTRUCTURE COUNCILLOR PD PRICE				
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker	
2 October 2014	KEY	South Wye Transport Package <i>To consider consultation responses and confirm prefer package</i>	Economy, Communities & Corporate / Mairead Lane	

DECISION MAKER CABINET MEMBER Transport and Roads: COUNCILLOR P Rone				
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker	
TBC Oct/Nov 2014	KEY	Review of off-street car park charges and provision <i>To agree any increase to car park tariffs, and to review and agree car park provision post marketing and sale of Merton Meadow</i>	Economy, Communities and Corporate Chris Jenner/Dave Hepworth	

Executive Rolling Programme: November 2014

Executive Decisions to be taken – November 2014

DECISION MAKER CABINET				
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
13 November 2014	Non Key	Quarterly Performance Report <i>To review performance</i>		Economy, Communities and Corporate - Richard Ball
13 November 2014	KEY	Review of Smallholdings <i>To apprise Members of the outcome of the Smallholdings Review undertaken by Fischer German and to seek approval for the recommendations contained therein</i>		Economy, Communities and Corporate – Tony Featherstone
13 November 2014	KEY	Update on Accommodation Strategy – Future Phases <i>To seek Members' approval for further proposals to rationalise the Council's accommodation</i>		Economy, Communities and Corporate – Tony Featherstone

Other meetings:

AUDIT & GOVERNANCE COMMITTEE			
Meeting Date	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information
Nov 15	Progress Report on 2014/15 Internal Audit Plan		
	Annual Audit Letter (External Audit)		
	VfM or Financial Resilience Report (as required) (External Audit)		
	Budget Monitoring Report		
	Counter-fraud and Corruption Policies – Biennial Review		
	Whistle Blowing Policy – Biennial Review		